

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and these reports will be archived on the Town website.

Dark Sky Spring 2026 Schedule

This spring we plan to undertake meaningful steps towards our Dark Sky Community Certification. Below is a schedule of items we plan to accomplish over the next 60 days:

- **March 6-8, 2026**
 - Town staff are attending the Dark Sky Texas statewide gathering in Fredericksburg, TX < <https://darkskytexas.org/events/>>
- **March 9-25, 2026**
 - Town staff will draft a Dark Sky ordinance to satisfy Dark Sky certification standards
- **March 23, 2026**
 - Town Council to approve a proclamation making April 13-20, 2026 International Dark Sky Week < <https://idsw.darksky.org/actions>>
- **April 1, 2026**
 - Town staff will present the ordinance amendment for new lighting standards to the P&Z Commission in a public hearing
- **April 13-20, 2026**
 - International Dark Sky Week
 - Town staff are planning a star party at Town Hall in the rear parking lot, event details are TBD
- **April 20, 2026**
 - Town Council to review and approve the ordinance amendment for new lighting standards recommended by the P&Z Commission.

Argyle Easter Egg Hunt

Join Us for the Annual Easter Egg Hunt at Unity Park, Saturday, April 4th | 9:00 AM – 12:00 PM

Preparations are underway for one of our community's most cherished traditions. We are working diligently alongside our partners at ABA to ensure a safe, seamless, and memorable experience for all attendees.

Event Highlights & Coordination

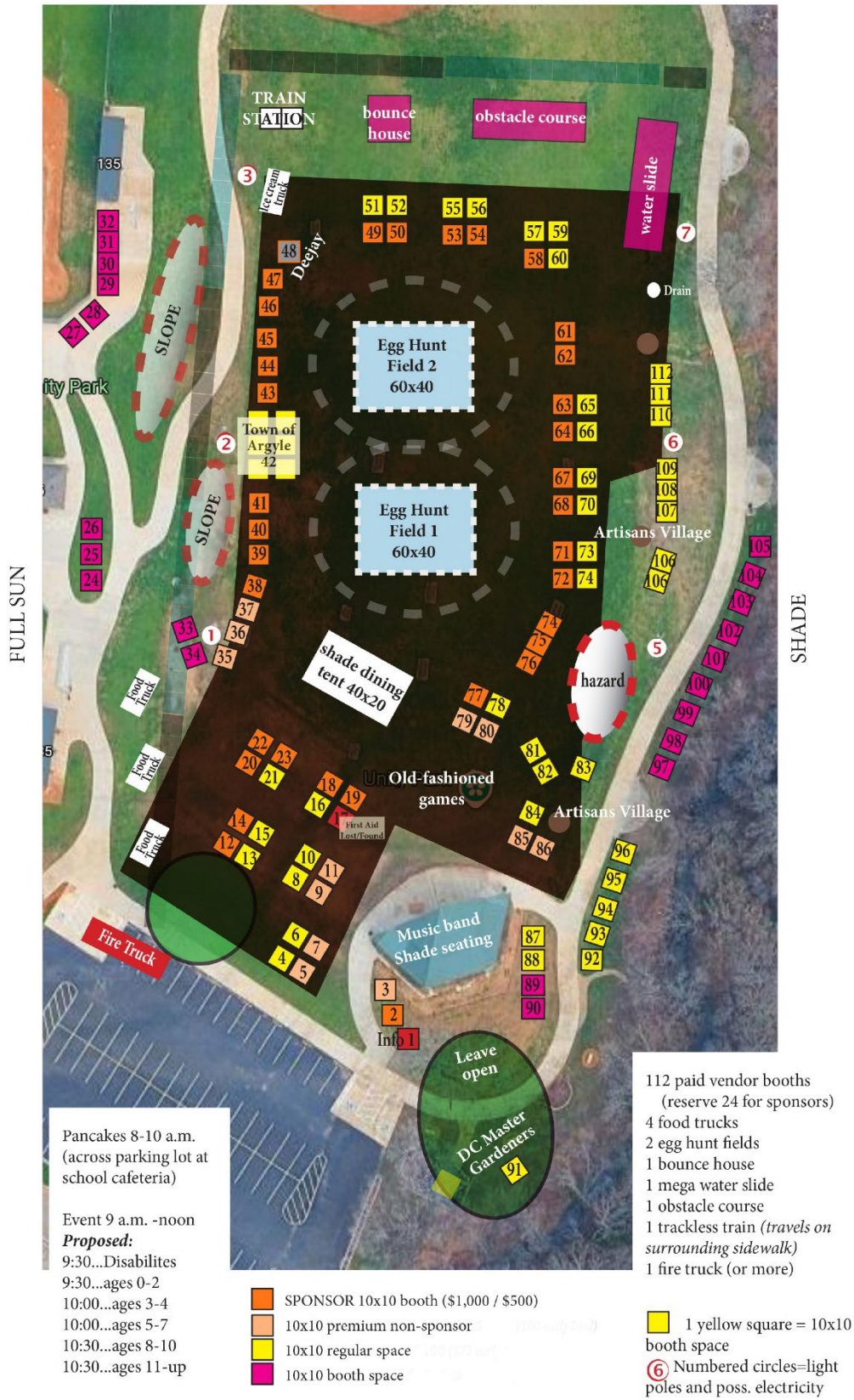
Our partners at the **ABA** are currently coordinating a variety of attractions, including:

- Local vendor booths and interactive activities including face painting, dance performances and live music!
- Family favorites: The Kiddie Train, Water Slide, Old Fashioned Games and Bounce Houses.
- Volunteer recruitment and coordination via AGS.

Infrastructure & Safety

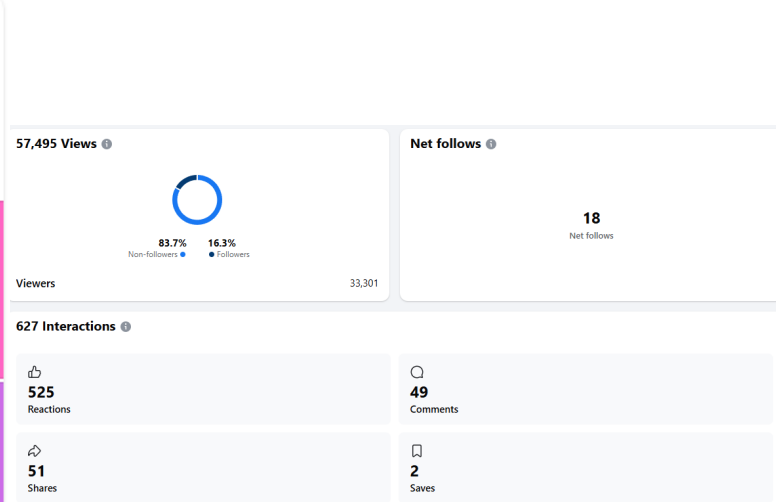
Town staff are focused on site preparation to ensure the park is event-ready. Key logistical efforts include:

- **Site Enhancements:** Installation of additional power and water hookups.
- **Health & Safety:** Pest treatments (mosquito/ant control), safety barriers, on-site portable restrooms and dedicated support from the Argyle Police Department, Public Works and DCESD #1.
- **Amenities:** The official Town Information Tent featuring community giveaways.

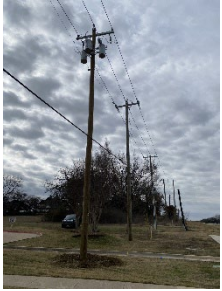




Police Department Progress

<p>Citizens Police Academy</p>	<p>Each year the department hosts a Citizens Police Academy to educate citizens on what the department does and how we perform our duties.</p>	<p>This year’s CPA will begin on Tuesday February 24.</p>
<p>Social Media Posts</p>	<p>This week the department shared more information about African American contributions public safety and a Valentine’s Day message for citizens.</p>	<p>The 2/13/26 post with Valentine’s Cards featuring Argyle officers had 524 “likes” and 57,495 views.</p>
<p>Citizen T-Shirt Giveaway</p>	<p>To increase awareness of the correct speed limit on interior Town roadways, the slogan “Argyle PD is the best without question, 30 is the speed limit, not a suggestion” was created</p>	<p>Citizens were given an opportunity to win an Argyle PD shirt with this slogan on the back, and 2 individuals from among the 172 who interacted with the Facebook post were chosen.</p>
<p>Community Outreach</p>	<p>The department often hosts youth groups or addressing community groups to discuss the department and policing.</p>	<p>This week officers addressed a scouting group and spoke at a preschool community helpers day. Chief Jackson and Sergeant Miller also picked up several tubs containing care packages that can be given to children during traumatic incidents. A number of these care packages have already been distributed to Denton County Friends of the Family for their use.</p>






Community Development Progress



Project Name	Project Brief	Weekly Update/Status/Next Steps
Valley Creek Church	Site Plan	<p>During their meeting on Tuesday, February 17th Town Council approved the Valley Creek Church site plan as recommended by P&Z Commission with an added condition to limit outdoor lighting when the property is not in use.</p>
Point Bank	Oncor Pole Relocation	<p>Oncor successfully installed a pole in front of Point Bank along US Hwy 377 this week. An existing pole in front of Point Bank can now be removed, which would allow the space needed for</p>  <p>a second driveway to US Hwy 377.</p>
Metroport Chamber	Business Builder and Champions Luncheon	<p>On Thursday, February 19th, the Metroport Chamber held two events, a Business Builder hosted by the Grove Church on Sam Davis Rd and a Champions Luncheon at the Lucky Spur Retreat in Justin. The Town celebrates our 10-year anniversary with the chamber.</p> 
Argyle Nature Trail	Construction Plans	<p>Town staff received an update from Westwood that we should expect 50% construction plans for review by Friday, February 27th.</p>
TXDOT	<p>TXDOT confirmed they installed a new “No Parking” sign in front of the former Holtman Designworks business to alert motorists that parking in the right-of-way is illegal. Section 12.03.006 of the Town Code of Ordinances prohibits parking on the east and west sides of 377 at any time</p>	

Municipal Services Progress

Project Name	Project Brief Description	Weekly Update / Status / Next Steps
Staff Appreciation & Local Business Partnership – Bunker Brew	Staff recognition initiative supporting a local small business.	Successfully hosted Bunker Brew Coffee Trailer at Town Hall on February 17 in advance of the Council Meeting. The event provided an opportunity to recognize staff efforts while also supporting a local small business and creating a welcoming environment for meeting attendees. Staff and Council participation was strong, and the vendor was available to serve members of the public throughout the evening. The event was well received and provided a positive atmosphere ahead of the public meeting.
Bank Depository Services – Finalist Process	Evaluation and negotiation of banking services contract.	Concluded all finalist interviews for Bank Depository Services. Staff have requested Best and Final Offers from American National Bank and PointBank. Final evaluation and recommendation will follow receipt of updated proposals.
Grant Management Services RFQ	Procurement for grant administration services.	Grant Management Services RFQ opening is scheduled for Monday, February 23, 2026. Staff are preparing for evaluation of submissions.
Architect & Owner’s Representative RFQs	Solicitation of professional services for Town Center and related projects.	Architect and Owner’s Representative RFQs will be posted on the Town website today at noon and will advertise in the Denton Record-Chronicle for two weeks. Bid opening is scheduled for Monday, March 9, 2026 at 2:00 PM.
Audit Services RFQ	Development of solicitation for external audit services.	Audit Services RFQ documents are drafted and in final internal review. Advertisement is tentatively scheduled for next week, pending completion of staff approvals.
Town Engineer & Street Maintenance Engineering RFQs	Interview process for professional engineering services.	Top-ranked firms for both the Town Engineer and Street Maintenance Engineering RFQs are scheduled for interviews next week on February 25 and 26. Staff are preparing evaluation materials and interview logistics.
Mobile Device Management Expansion (iPad vs. Laptop Initiative)	Expansion of centralized device management to enhance compliance, security, and operational efficiency.	Coordinated with AT&T and Fulcrum to expand Mobile Device Management to include Town-owned phones and tablets. The goal is to ensure devices meet current cybersecurity best practices and legislative compliance standards. Three staff members have been selected to pilot assigned devices prior to full deployment, allowing testing of functionality, security controls, and workflow efficiency.

Public Works Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Shell Station Sewer Line	To provide adequate sanitary sewer service to the commercial facilities.	We just have a few finishing touches left — we’re waiting on grass replacement and the manholes to be lined with Raven protective coating.
813 8 th Street (Harvest) - Sewer Repair	<p>We received a report of a clogged residential sewer service at 813 8th Street. Upon televising the line, a separation was identified at the cleanout.</p> 	<p>Due to the location of the service line beneath a driveway, a contractor was contacted to complete the repair in a timely manner.</p> 
Multi-site Ditch Maintenance	Restoring select drainage ditches so water can flow properly and drainage issues are corrected.	Drainage repairs have begun along the west side of Ben Boyd.
Crew Truck 2136 – Coolant Reservoir	<p>The coolant reservoir had previously been leaking due to a design flaw. A temporary repair was performed because the replacement part was on back order.</p> 	<p>The replacement reservoir has arrived and has now been installed.</p> 
E Harpole – Ditch work	The ditch on the south side of E Harpole east of the middle school was not draining properly.	Old erosion control matting was discovered beneath accumulated leaves, bundled and caught on a small sapling in the center of the ditch, obstructing the flow of water. This material, along with several large branches, has been removed from the ditch, and water flow should now be restored.

<p>Rusk @ Cypress – Leaning sign</p>	<p>The street sign appears to have been struck and was found leaning.</p> 	<p>The pole has been reset in an upright position.</p> 
<p>Train Depot – Moving preparation</p>	<p>Preparing a site for the building to set on as requested by the movers.</p>	<p>An area at the Front St. property has been selected, and road base has been spread to prepare a temporary building pad until a permanent site is determined.</p>
<p>5T Ranch Lift Station – Pump Repair</p>	<p>Pump 1 stopped working early Saturday morning.</p>	<p>Pump 1 was taken offline, and the system operated on Pump 2 until the clogged pump was pulled and cleared of wipes. The root cause was determined to be incorrect ramp-up and ramp-down settings on the variable speed pump no allowing it to properly push solid debris though. This issue has been corrected.</p>

BrandEra Marketing and Communication Progress

- Reviewed and aggregated source content for April newsletter. This Quarterly will follow the general outline of the Mayor’s presentation to the Metroport Chamber’s State of the Communities event.
- Vetted additional suppliers for branded Town assets for indoor and outdoor applications.
- Revised March social media content with additional posts.
- Reviewed Argyle's branding and wayfinding materials provided by Harrison Wicks.
- Participated in initial call with architect regarding branding/vision for development project, including naming for the Heath Tract and the Heritage Tract.
- Established dialogue with Brandon Hurtado re: Hurtado Barbecue in Argyle. Discussed timeline for opening and building buzz for the restaurant.
- Checking availability for videoshoot with Town Council member on 2/26.

Staff Update

Weekly Personnel Report - February 20, 2026				
Department	Number of Full-time Budgeted Positions	Number of Current Vacancies	Hiring Status	Notes
Administration	2	0		
Court	2	0		
Town Secretary and Finance	2	1	Accounting Manager job posted 2/6/26	
Community Development	4	0		Code Enforcement Position on Leave of Absence; One Part Time Intern Currently on Staff
Public Works	7	2	2 Equipment Operator Vacancies - Two offers made; 1 Code Enforcement / Construction Inspector One offer made	All offers accepted. 2 cleared; awaiting 1 result. PW Director submitted resignation effective 2/27/2026, accepted position reporting to the Justin City Manager as the Public Works Manager for the Justin, TX
Police Department Sworn Officers	17	0		
Police Department Civilian Positions	2	1	Civilian Admin Asst I/II job posted 2/5/26	Job posted to Town Website/TML
Total	36	4		