**Town of Argyle** **Town Manager's Notes** **February 8, 2026**

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and these reports will be archived on the Town website.

Please consider participating in the Citizen Police Academy, or, recommending someone to join us.

# ARGYLE POLICE DEPARTMENT

## Citizens Police Academy

### GET TO KNOW YOUR POLICE DEPARTMENT

Have you ever wondered what really goes on within a police department? Do you want to learn, firsthand, about what we do and why we do it?

Join the Citizens Police Academy! Participants of the course will take part in simulated police activities and observe demonstrations of Argyle PD operations. Classes begin **TUESDAY, FEBRUARY 24TH** where we will cover topics such as:

- **PATROL OPERATIONS**
- **INVESTIGATIONS**
- **TRAFFIC LAWS**
- **MENTAL HEALTH**
- **RESPONSE TO RESISTANCE AND MORE!**

This course is open to individuals who live in Argyle and surrounding communities. Classes will run for 10 weeks on Tuesdays from 6pm-9pm.

### CPA GRADUATES ALSO HAVE THE OPPORTUNITY TO:

-Join the CPA Alumni Association
-Take part in Citizen Review Boards as part of the police officer hiring process
-Assist with reality-based trainings
And More!

Email LDiaz@argyletx.com to apply!

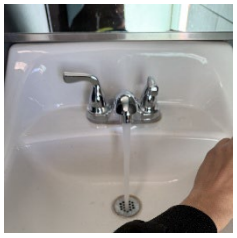
**Community Development Progress**

| Project Name | Project Brief Description | Weekly Update/Status/Next Steps |
|---|---|---|
| Denton County | 2026 Thoroughfare Plan Update meeting | Town staff attended the meeting on **Monday, February 2nd** to view the draft 2026 Thoroughfare Plan map and recommendations. Notably, US 377 from I-35E to FM 407 was on their Tier 1 project list and recommended widening 377 to 6 lanes. |
| Valley Creek Church | Site Plan | During their meeting on **Wednesday, February 4th**, the PZ Commission recommended approval of the Valley Creek Church site plan with the requested variances and a condition the landscape buffer along FM 407 be increased to 28 feet with a 3ft berm. The item will now be considered during the Town Council meeting on February 17th. |
| Argyle Marketplace | Construction Plan Review | Town staff received the 2nd submittal of the Argyle Marketplace construction plans and are under review. |
| Heath Tract | Planned Development (PD) Application | Town staff is planning to meet next week with the applicant and their engineer and continue the discussion on the 2nd submittal of the Heath Tract PD zoning application. |
| Fire Safety | House Fire | A house fire occurred at **406 Hearth Terrace** in the Argyle Town Village neighborhood during the winter storm in January 2026. It was a total loss. |

**Municipal Services Progress**

| Project Name | Project Brief Description | Weekly Update / Status / Next Steps |
|---|---|---|
| **Disaster Recovery Trio – Contract Finalization** | Contract drafting and Council agenda preparation for disaster recovery services. | Completed drafting of all Disaster Recovery Trio contract documents and finalized Council backup materials for inclusion in the upcoming agenda packet. Staff recommendations are prepared for Council consideration. |
| **Bank Depository Services – Demos** | Evaluation of finalist banking institutions. | Scheduled and coordinated finalist demonstrations with SouthState Bank (Monday, Feb. 9 at 2:00 PM), PointBank (Wednesday, Feb. 11 at 10:00 AM), and American National Bank & Trust (Wednesday, Feb. 11 at 2:00 PM) to support staff evaluation and recommendation. |
| **Impact Fee Audit RFQ** | Procurement for impact fee audit services. | Received two Statements of Qualifications for the Impact Fee Audit RFQ from Baker Tilly US and Pattillo, Brown & Hill, LLP. Staff will proceed with evaluation and next steps. |
| **Grant Management Services RFP** | Procurement for grant management support services. | Grant Management Services RFP opened this week and is actively being advertised. Responses are due Monday, February 23, 2026. |
| **Architect & Owner's Representative RFQs** | Development of RFQ documents for Town Center projects. | Drafted RFQ documents for Architect and Owner's Representative services. Documents are currently circulating internally for staff review and comments prior to finalization and posting. |
| **Golden Agers Bingo – February** | Senior programming and community engagement. | Began preparations for the February Golden Agers Bingo Luncheon, including coordination of logistics, theme planning, and facility readiness. |
| **New Employee Onboarding Coordination** | Cross-department onboarding and systems readiness. | Coordinated with Fulcrum, the HR Consultant, and internal staff to ensure workstations, phones, email access, and system permissions are fully prepared for two new employees starting Monday, February 9. |
| **Mobile Device Management Project** | Security and management of Town-owned mobile devices. | Kicked off the Mobile Device Management project with Fulcrum, coordinating with the Town's mobile service provider to centrally manage Town-owned phones and iPads. The project will improve device security, usage controls, and lifecycle management. |

**Public Works Progress**

| Project Name | Project brief Description | Weekly Update/Status/Next Steps |
|---|---|---|
| Shell Station Sewer Line | To provide adequate sanitary sewer service to the commercial facilities. | The rear drive to the Shell station is back open for vehicle access. The crew is workng to restore the surrounding area to its original condition. |
| Multi-site Ditch Maintenance | Restoring select drainage ditches so water can flow properly and drainage issues are corrected. | Construction is scheduled to begin on Monday, with initial work taking place at the Ben Boyd Road location. Residents will receive door hanger notifications in advance. |
| Stop Sign Damage Stonecrest @ Frenchtown | During last week's ice storm, a stop sign was discovered to have been struck and in need of replacement. | Public works staff installed a new base and pole at this intersection. |
| Unity Park – Restroom Water Repair | The ice storm caused both restroom water shut-off valves to break, along with one sink faucet. | Public Works staff replaced both shutoff valves and the faucet. Both restrooms are back in service.  |
| Canyon Fall - Wastewater Meter Calibration | Calibration of the wastewater meter at our connection to Flower Mound per our interlocal agreement. | The meter was calibrated and a copy of the records will be given to the Town of Flower Mound. |

**Staff Update**

| Weekly Personnel Report - February 8, 2026 | | | | |
|---|---|---|---|---|
| | | | | |
| **Department** | **Number of Full-time Budgeted Positions** | **Number of Current Vacancies** | **Hiring Status** | **Notes** |
| Administration | 2 | 0 | Executive Assistant - Start Date 2/9/26 | Over hiring as per briefing to Council |
| Court | 2 | 0 | | |
| Town Secretary and Finance | 2 | 1 | Accounting Manager job posted 2/6/26 | Job posted to Town Website/TML |
| Community Development | 4 | 1 | Senior Planner - Start Date 2/9/26 | Code Enforcement Position on Leave of Absence; One Part Time Intern Currently on Staff |
| Public Works | 7 | 2 | 2 Equipment Operator Vacancies - Two offers made; 1 Code Enforcement / Construction Inspector 1 offer made | Awaiting acceptance of offers |
| Polce Department Sworn Officers | 17 | 0 | | |
| Police Department Civilian Positions | 2 | 1 | Civilian Admin Asst I/II job posted 2/5/26 | Job posted to Town Website/TML |
| **Total** | **36** | **5** | | |