Town of Argyle Town Manager's Notes December 15, 2025

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and these reports will be archived on the Town website.

Local Vendors

Our involvement in the Argyle Business Association has been an effective means of recruiting local vendors and consultants. Here's just a brief list of local companies we working with:

Holtman Services: Town Hall Remodel
One stop promotional: Town and Police Department clothing and accessories
Santa's Sparkle Squad: Town Hall Lighting
Uncle Mike's / Quandary Kitchen: Catering and Meal Services
Valley Quest: Front Street Planning Project/Point Bank Park Assistance

Dark Sky Designation Update

The Town of Argyle has made steady progress this year to become a certified Dark Sky Place/Community.

During the meeting on January 21, 2025, Town Council directed Town staff to move forward with the Dark Sky – Dark Sky Community designation application and a light meter was installed on the grounds of Argyle Town Hall to begin measuring the darkness of the sky.

In March 2025, Town staff officially submitted an application to the International Dark Sky Association to be a Dark Sky Community. The process typically takes 1-3 years.

During the April 21, 2025, Town Council meeting, a proclamation was approved declaring April 21-28, 2025 as International Dark Sky Week in the Town of Argyle.

Meter readings throughout the year in February, March, August, and October 2025 show that the darkest sky reading, according to the Bortle Dark Sky Scale, is 19.50. This is characterized as a suburban sky.

This site provides an interesting look at our region: https://lightpollutionmap.app/

The average dark sky range is 21.99-21.89. It is not required to have these readings to be a Dark Sky community. Work will continue in 2026 on a Dark Sky Lighting Ordinance to strengthen the Town's lighting requirements.

(Photo show is the Light Meter at Argyle Town Hall)

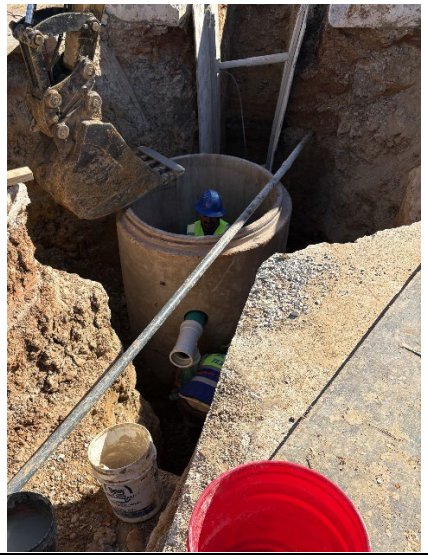
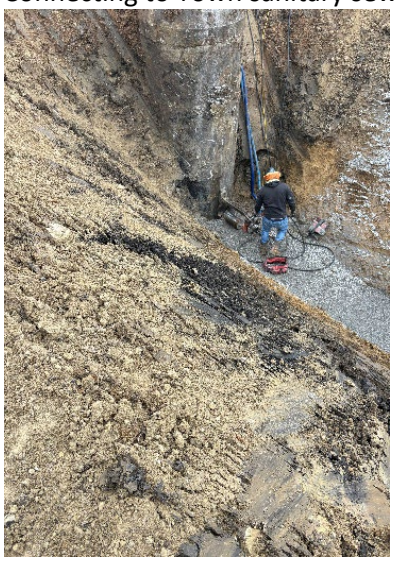
Police Department Progress

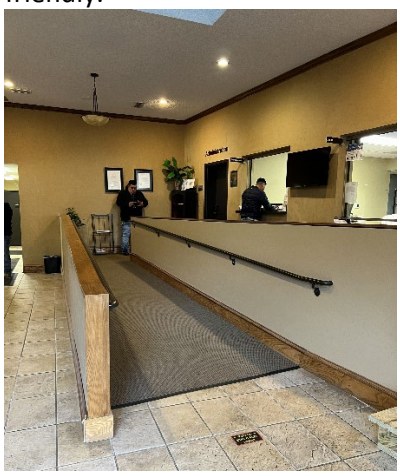
Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Accreditation Audit	**Accreditation Program** The Law Enforcement Accreditation Program is a voluntary process where police agencies in Texas prove their compliance with over 170 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk, and the protection of individual's rights.	As an accredited agency, we must undergo an audit to ensure we are complying with the 170+ law enforcement "Best Practices". This program is voluntary, and approximately 220 of the 2,700+ agencies in the state are accredited. This week auditors were on-site all-day Wednesday and Thursday reviewing every aspect of our agency. The auditors commented that our department was very prepared and indicated that we should be awarded our 4th consecutive accredited status.
Preparation for CJIS audit	As a law enforcement agency, we are responsible for managing, and restricting access to, the Criminal Justice Information System that we connect to.	Sergeant Miller, our Terminal Access Coordinator (TAC) and Chief Jackson have been working with our IT provider to complete the approximately 60-page pre-audit document in preparation for our CJIS audit on December 18
Student Police Academy Graduation	Each Fall our department teaches a course in the UNT Department of Criminal Justice. This partnership makes APD the only agency we know of to have a permanent course at a major university.	This week a class of 17 students "graduated" after a fifteen-week course teaching the basics of policing and preparation for a career in law enforcement.
Christmas Outreach	Each year the department "adopts" several families who have children in Child Protective Services Kinship Care.	This year the Amazon Wish List we created for this purpose has seen a tremendous response from citizens and businesses, and we will be able to go above the number of families we originally hoped to assist.

Community Development Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Development Review	Upcoming Projects	The Development Review Committee has begun review on the following items for this December development review cycle: 1. **Valley Creek Church Site Plan** (SW corner of FM 407 and Gateway Blvd), a previous site plan was approved in 2020 but is now expired, they are now submitting the same plans again for review and approval 2. **Knights Ridge Construction Plans** 3. **Argyle Landing Lot 92R-1 and 92R-2 Amending Plat** 4. **Argyle Church Replat** (Property off US Hwy 377, south of Waterbrook Commercial with a dilapidated church. The property owner wants to subdivide the property into 2 lots) All items are administrative except the Valley Creek Church Site Plan application, which will be a public hearing.
Internship Program	Welcome Aboard	We welcomed our new Admin Intern, Annalisa Stoll, on **Tuesday, December 9th**. Below is an image of Annalisa with Town Manager Mike Sims and Heather McCullough with Community Impact at Quandary.
Comprehensive Plan Advisory Committee	Next Meeting Date	Town staff confirmed availability of CPAC members, so the next CPAC meeting will be held on **Thursday, January 8, 2026**.
AISD Middle School	SUP – Sports Court Lighted Use	Town staff received candela readings from MUSCO rep Chris Johnson on **Thursday, December 11th**. They will now be reviewed by staff and Town Engineer FNI in preparation for the P&Z Commission meeting on **Wednesday, January 7, 2026.**
Marsden Tract Demolition and building relocation	Train Depot	Town staff reached out to the following companies in order to receive a bid on the relocation of the train depot building to a parcel on Front Street owned by the Town: 1. **Hitchcock House Movers**, 398 Hitchcock Ln, Argyle, TX 76226 – Bid received, $35,000 2. **McMillian House Movers**, 3020 I-35E, Lancaster, TX 75134 – Waiting on bid 3. **Denton County Housemovers**, 1927 Vinsonville, Denton, TX 76208 - Waiting on bid Work is ongoing with these entities to receive a final bid.

Public Works Progress

Project Name	***Project brief Description***	***Weekly Update/Status/Next Steps***
Shell Station Sewer Line	To provide adequate sanitary sewer service to the commercial facilities. 	The manhole has been installed for the building services to connect to; however, the connections cannot be made yet. We are still coordinating with Oncor to temporarily remove the light pole at Waters Edge so we can tie into the existing sewer line. Once that work is complete, the services can be connected.
Chuy's at Harvest	Connecting to Town sanitary sewer 	The construction crew was met on site at the future Chuy's at Harvest, where our inspector, Larry Briones, conducted an inspection of the sewer service connection to the existing manhole on Market Way.

Town Hall Lobby	Renovating the lobby to create more open space and make the area more resident-friendly. 	Construction has started. The ramp will be removed this week, with a pause in work until after Monday night's council meeting. Flooring removal is planned for next Tuesday.
Parsonage Clean-Up	Clearing out trash and unnecessary items	PW staff are taking advantage of the construction dumpster at Town Hall and removing trash and unnecessary items that have been left in the parsonage.
Multi-Site Ditch Maintenance Project	Repairs will be made to drainage ditches at three locations where improper flow has been identified.	Town Council approved Resolution 2025-62 awarding HD Cook's Rock Solid the contract. Contract documents are being processed in preparation for construction.

Marketing and Communications

BrandEra met with the President of Community Impact newspapers. Future follow up meeting scheduled with Sales Director Kelli Cobuzio.

BrandEra produced multiple social media videos including a reel covering the Argyle Tree Lighting. BrandEra sourced drone video content from Well Community Church.

Other videos produced and approved this week included Get to Know videos with Dr. Hermann and Mayor Schmidt.

The next month of social media posts were sent for review and approval.

BrandEra handled on demand posts as directed by Town Manager.

BrandEra reviewed the content prepared for the Metroport Relocation Guide.

BrandEra finalized press release on the Heritage development, paired it with customized graphic and distributed it to media.

The Argyle newsletter moved from copywriting to graphic design. BrandEra needs to confirm updated mailing list and update bid for printing, mailing and postage.