

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and these reports will be archived on the Town website.

Frenchtown

The Frenchtown repair begin July 14 and we discovered fairly quickly addition water damage beneath additional panel. Council will see an agenda item for additional repair costs on the July 21 agenda. Mayor, Public Works Director Johnston and I have been on-site several times to review the problem areas. The centerline gap is a major problem which, left unaddressed will continue to allow further degradation of the road and subsurface.



Little Joe's Reimbursement

Mayor Ron Schmidt and MMD Chair David Wylie presented a reimbursement check to Jim Reid of Little Joe's Farmstead Friday morning celebrating the completion of Little Joe's new ice cream shop and other site improvements.



Police Department Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Frenchtown Road Maintenance	As part of the Town’s repairs on Frenchtown Road, a lane of the roadway has been closed to through traffic and traffic signals have been set	APD traffic officer and patrol officers have been monitoring this road work and have some enforcement action related to motorists who have disregarded the lights, though most drivers have been observed to comply with traffic control
Department Training	The Argyle Police Department endeavors to remain a well trained and prepared law enforcement agency	This week (Tuesday and Thursday) our officers took part in training on door breaching and active threat response at Liberty Christian. Officer Sarber attended a Basic Instructor course to provide us with an additional certified instructor, and Sergeant Sauter attended a Field Training Program Coordinator course.
TPCA Accreditation	Every four years our department is required to submit “proofs” of compliance with the 170+ best practices mandated for our continued accredited status	Our Administrative Coordinator, Lourdes Rodriguez, has begun the process of collecting and organizing items such as policy sign off sheets, memorandum, examples of internal forms and other documentation to place in the folders for each of the best practices
Active Shooter Policy	Chief Jackson attended the Texas Police Chiefs Leadership Series course last week and heard a presentation from ALERRT (Advanced Law Enforcement Rapid Response Training)	Several small changes to our existing Active Shooter Policy are being made to better prepare our officers to respond efficiently and effectively in the event of an active attack against citizens

Community Development Updates

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Realtor Presentations	Periodic speaking opportunities with local realtor offices to educate them on Argyle	On Tuesday, July 15th, Principal Planner Kelly Carlson presented at the Re/Max DFW Associates office in Flower Mound. There were approx. 20-25 attending. The main concern was the frequency of the train. The vision of Argyle was well received and gave the realtors something to share with potential buyers. Two of the realtors live in Argyle and said they love it!
New Businesses	Recently Issued Certificated of Occupancy	Below are businesses that were recently issued a CO: <ol style="list-style-type: none"> 1. Vault Barber Shop, 600 N US Hwy 377, Argyle, TX (in the red bank building in old town) https://thevaultbarberco.com/about-4774-1265 2. Carrol Blackwell (Office Use), 111 Dallas Street, Suite 118, Argyle, TX
AISD Elementary School	Construction Plan Review for the elementary school off of FM 407 has been completed	The construction plans have been conditionally approved by our Development Review Committee. AISD will add some final items to the plans and we should be good to schedule a preconstruction meeting in August.
Other Board Meeting Attendance	Denton County Emergency Services District #1 and #2 boarding meeting on July 17th	Harrison Wicks attending the DCESD boarding meeting on July 17 th to receive updates: <ul style="list-style-type: none"> • The new fire station construction in Northlake is ongoing. The building manufacturer is located in Canada and there are concerns of tariffs increasing the cost of the building that wasn’t expected. • Due to a lack of a facility, some DCESD personnel are needing to be housed in a local hotel in Northlake or at a station in Roanoke. One commissioner voiced concerns that housing them in a hotel could create political controversy in Northlake.

Municipal Services Department Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
RFQ 2025-03 – Marketing & Public Relations	Soliciting proposals for strategic communications and public engagement support	The formal BID Opening was held Wednesday, July 16 at 10:00 AM. The Town received five responses: Jackson Spalding (Dallas), Message Masters Marketing (Argyle), Riser Media Group (Argyle/Highland Village), Brand Era Inc. (Ft. Worth), and The Happy Life Agenda (Argyle). Evaluation and interview scheduling will take place in the coming weeks.
RFQ 2025-04 – Human Resources Services	Seeking embedded HR support services across recruitment, onboarding, employee relations, and compliance	The proposal deadline has been extended to Friday, July 25 at 10:00 AM to allow for additional vendor participation. Notice of the extension was published on the Town’s website. Staff will continue outreach and prep for evaluation committee review.
Payroll	TMRS	Coordinated with internal staff and TMRS to correct a January 2025 missed payroll cycle and update all reporting with TMRS. Drafted an update for all staff for the Town Manager to transmit clarifying that the correction was processed with TMRS.
Budget – FY 25-26	Ongoing preparation of the FY 25-26 draft budget	Continued coordination with department heads, accounting consultant and Town Manager to refine inputs and finalize documentation for the in progress draft FY26 budget.
Monthly Financial Report	Preparation of May Monthly Actuals for Council review	Provided supporting data and reviewed draft of the May Monthly Actual Reports to ensure alignment with YTD data and bank reconciliations.
Town Center RFQs – Civil & Master Planning	Coordination with third-party PM firm and selected vendors for FM 407 site	Assisted Project Management firm Ramel in gathering and refining final proposals from GFF (Master Planning) and Dunaway (Civil Engineering) for presentation to Council.
Accounts Payable	Weekly check run for vendor payments	Processed check run and verified all disbursements in accordance with approved invoices and purchasing protocols.
Social Media	Postings	Created construction maps and posted, processed postings of Social Media material provided by Town Manager.

Public Works Department Progress

Project Name	Project brief Description	Weekly Update/Status/Next Steps
Town Hall Foundation Repair	Having the foundation investigated to see what needs to be done to ensure the building’s structural integrity	Continuing to assist the companies bidding the project to gather data and measurements related to the project.
Stonecrest Warranty Repairs	Repair of roadway failures	This project went very well, all repairs are complete and it is back open. Restriping will be done along with Frenchtown Rd after it is complete.
PD Lighting Improvements	Met with 3 electricians to receive bids for improving the interior lighting. Multiple fixtures need to be replaced, and lighting is not adequate	Once the bids have been received, we will discuss the next steps. After choosing a contractor and having improvements made this will promote a better workspace and improve the building value. Only 2 bids received at this time. The 3rd bid should be in by end of day 7/18/25
Frenchtown Rd Repair	Severe cracking in the middle of the westbound lane of Frenchtown between Manor Dr and Caublestone Hill Dr is in need of panel replacement.	This project is underway. The temporary traffic signals seem to be having minimal impact on traffic delays. Additional roadway segments have been identified for replacement to support the longevity of the repair. This will extend the project timeline but have a better finished product. This additional work will be on the agenda on July 21.
US 377 Manhole Adjustments	Several sanitary sewer manholes were installed at future finish grade along US 377 just north of Cook Street as part of the required relocates for the 377 widening. This has caused an unmaintainable situation for property owners.	The manhole lids have been brought up to current grade in a way that is easily adjusted when the future widening occurs. This was completed by Town staff and will improve the appearance of our Town.



