Town of Argyle Town Manager's Notes July 4, 2025

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and these reports will be archived on the Town website.

Stonecrest/Frenchtown

As noted last week, we are embarking on the Stonecrest warranty repairs (no charge to Town) and the Frenchtown Repair (low bid roughly $45K) with the same company DDM. These begin July 7, please pass on the social media post to anyone concerned. Our goal, as stated, is to complete all work prior to the start of the school year.

FY26 Budget

Primary activities this week involved in-depth line-item review of various budget elements to review FY25 Budget assumptions, FY25 actual spending, savings opportunities, and refined figures for FY26 consideration. Our budget goals of no overall spending increase, relying on effective outsourcing, and keeping the tax rate unchanged remain in place and I am confident well will achieve them while adding to our General Fund reserves in FY26. A complete budget will be provided to Council in the July 21 meeting packet.

This effort also includes our partnerships. For example, I met on site at Unity Park this week with the Master Gardeners to discuss both history, final FY25 efforts and FY26 plans for Unity Park. These volunteer efforts enhance the park and reduce our operating costs, so we greatly appreciate their efforts.

Police Department Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Planned Power Outage	Oncor performed a planned power outage on Country Club Road between Harrison Lane and Thornridge Circle and along US 377 between Country Club Road and Frenchtown Road on June 30	The department utilized its social media platforms and mobile phone app to distribute advanced notice of the outage prior to the event date. On the date of the outage officers posted temporary traffic control signage at intersections along 377 where traffic lights were without power and conducted traffic management to ensure the safety of motorists. Staff is investigating options for a generator to support the PD building during outages. A report on this topic will come to Council soon.
Operation Copsicle	Annually the Argyle Police Department chooses a day(s) in the summer to distribute popsicles to kids as a means of connecting and building goodwill	Officers conducted this operation on July 3rd and were able to interact with a good number of kids. There were multiple popsicles left over, so a second day of distribution will be planned for a few weeks from now.
Funeral procession for Roanoke Fire Captain	The visitation and funeral services for Roanoke Fire Captain Michael Reedy took place at The Well Church July 1st and 2nd	Argyle officers assisted with closing the intersections of Interstate 35 and FM 407 and FM 407 at the Well Church entrance to facilitate the safe movement of the procession as it traveled within our Town
Harvest Independence Day Parades	Annually the Harvest neighborhood hosts parades and a post-parade event in honor of Independence Day.	Chief Jackson led the shorter parade route for smaller children and walkers and then served as the tail vehicle on the longer route. Officers attended the post-parade event to interact with residents.
Kick off of TPCA Accreditation on-site visit preparation	As an agency that is accredited through the Texas Police Chiefs Association Best Practices program, Argyle PD must undergo a re-accreditation review every four years.	The process of building files with "proofs" of compliance with each of the 170 Best Practices has begun and our accreditation manager, Lourdes Rodriguez, will be focused on these leading up to our on-site visit in approximately 6 months.

Community Development Updates

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Argyle Nature Trail	Project Kickoff and Parks Committee Meeting	On Thursday, July 10th next week, the following two items have been scheduled: 1. Town staff will meet with Westwood on site at the Argyle Nature Trail at 11am to discuss the design of the park 2. A Parks Committee meeting has been scheduled for 6pm to receive input from the committee members on the design of the park. A Westwood rep is planning to attend as well.
Comprehensive Plan	Meet with the Comp Plan Advisory Committee (CPAC) to discuss updates to Comp Plan.	A CPAC meeting is being finalized. Based on the initial responses from the committee members, the two best times are currently July 22nd or July 29th.
Grove Church	Construction of chapel on south side of Sam Davis Road located at 825 Sam Davis Rd.	The construction of the Grove Church chapel is progressing, and concrete flatwork for the parking spaces and fire lane have been poured.
Harvest Town Center Commercial Area	This is to provide periodic development updates on the commercial area and prospective users.	Confirmed a Chuy's Tex Mex restaurant is planning to start construction on Lot 5, Blk 1 of Harvest Town Center, just to the east of Chase Bank. The firm selected to complete the work is the Dimension Group https://dimensiongroup.com/restaurants/
Argyle Landing	Planned Development with 198 lots and 2 commercial lots south of FM 407	Bureau Veritas has begun public construction inspections in Argyle Landing for the sanitary sewer lines. All inspections have passed so far. Attached are some images of the work.
Furst Ranch	High Plains Trail Construction Plans	Construction Plans have been approved by the Town for High Plains Trail that will connect Furst Ranch to US Hwy 377 through the Argyle ETJ. Grading work will begin in the next couple of weeks. Per the Town's tree mitigation requirements, the developer will plant a total of 66 trees ranging in size from 4-6 caliper inches to replace the 279 caliper inches removed.

Municipal Services Department Progress

Project Name	Project Brief Description	Weekly Update/Status/Next Steps
Social Media Posts	Engaging the Community and sharing relevant information.	Completed the internal rework of our Meta processes and restarted social media content creation. Post views topped 6,000 daily impressions, typical of our performance this Spring. Created content for Public Works to share the southbound road closure of Stonecrest for warranty repairs. Next week we will promote the open RFQs, Golden Agers BINGO lunch, P&Z Meeting, Park Meeting and upcoming Council Meeting.
RFQ's – Town Center and Police Building	These RFQ's were approved by Council this Spring and allow for the procurement of Architectural Design Services and Engineering Services in support first of a Master Plan and later for full bid documents for the property on FM407.	Staff has worked through the selection process and is now reviewing and refining proposal from each firm with the aim to have both ready for Council consideration on July 21.
RFQ – Marketing & Public Relations	Seeking firms to provide comprehensive services that enhance community engagement, reinforce brand identity, and support transparent, effective communication with residents, businesses, and regional partners	The advertising period continues and the proposals are due July 16th at 10:00 AM This is available on our website here: https://www.argyletx.com/bids.aspx
RFQ – Human Resources	Seeking embedded HR services that support a positive, consistent, and legally compliant workplace environment. This engagement will support all HR functions, including recruitment, onboarding, training coordination, performance evaluations, employee relations, benefits administration, policy development, and compliance monitoring.	The advertising period continues and the proposals are due July 16th at 10:00 AM This is available on our website here: https://www.argyletx.com/bids.aspx
FY26 Budget	Supporting Town Manager and Town Secretary/Treasurer in Budget Prep to assure an effective hand-off of work in progress	Completed meetings and related updates with Town Manager and each Department Head to review each individual line items in the budget for accuracy, effectiveness in achieving a goal for our citizens/businesses and realism given historical costs and savings opportunities
Payroll	Providing payroll functions	Processed for the July 3 pay date.

Public Works Department Progress

Project Name	Project brief Description	Weekly Update/Status/Next Steps
Shell Station Sewer Line	Completed a review of the latest plan set for the sewer line installation.	FNI is scheduled to attend the July council meeting to answer any questions of increased cost estimates and receive directions to proceed
Town Hall Foundation Repair	Working with Holtman to final bids/specs for foundation contractor	Met with 2nd foundation expert to receive a second bid on repairs. We should have a written response next week as we work to have 3 comparable bids.
Stonecrest Warranty Repairs	Repair of roadway failures	Project is expected to start on July 7th. Thru southbound traffic will be detoured from Frenchtown to southbound 377 to Canyon Falls Dr. Local neighborhood access will continue.
PD Lighting Improvements	Met with 3 electricians to receive bids for improving the interior lighting. Multiple fixtures need to be replaced, and lighting is not adequate	Once the bids have been received, we will discuss the next steps. After choosing a contractor and having improvements made this will promote a better workspace and improve the building value.
PD server-room air conditioning (Emergency)	It was discovered that the mini-split a/c unit specific to cooling the server room at PD was not operating. After contacting several technicians, the unit was determined to be broken and in need of replacement.	This unit was replaced this week and is working great.
Flags – July 4th	Placing Flags along US 377 in celebration of Independence Day	Flags were installed along US 377 at all intersections within Town limits. The flags will be taken down on Monday.
Deteriorating Manhole	Rehab of deteriorating manhole under turn lane of Country Club Rd onto Harrison Ln	We are on the schedule to have this manhole repaired this coming week.
Dead tree removal	Removal of dead trees on Town facilities as a safety and beatification effort	A dead tree in front of TH and another at Unity Park were removed with the stumps ground down as well.
Unity Park Water Fountain	It was reported that the water fountain at Unity Park has never had adequate pressure. We were able to make adjustments and get in proper working order.	No further action needed.
Town Hall Rear Building Lights	The light on the back corner of the TH restrooms and the light behind the basketball goal have been on 27/7. Replaced photocells so lights activate dusk to dawn	No further action needed.

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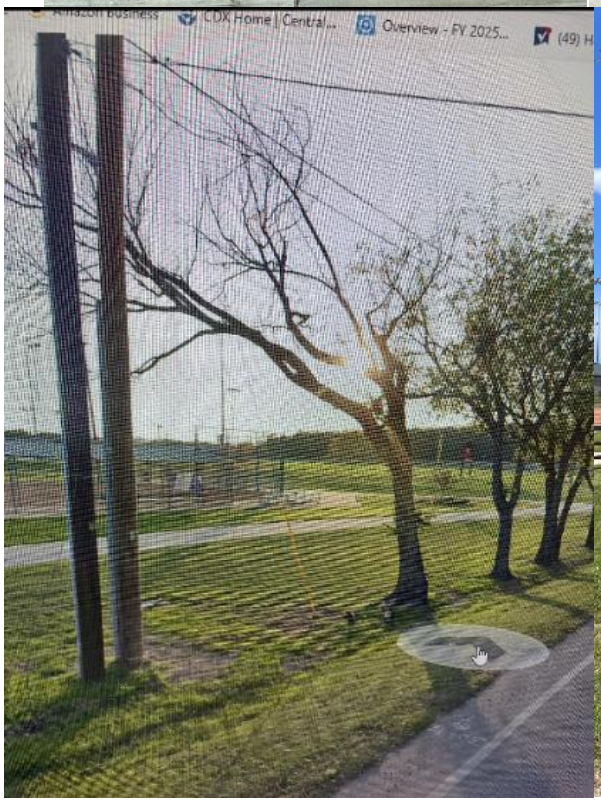
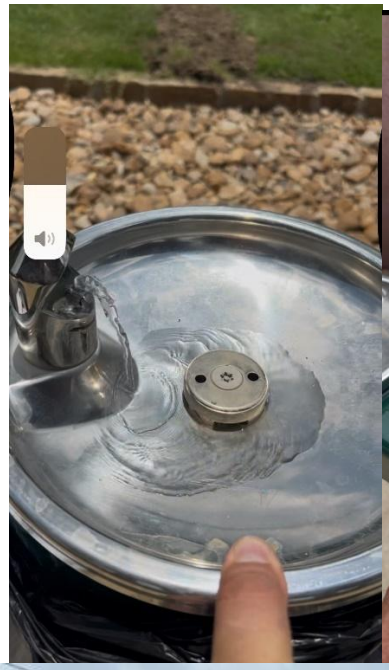
Mesquite St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