

Mayor and Council,

I am pleased to pass on the following information. All information in Manager’s Notes is available to the public and these reports will be archived on the Town website.

**Staff Interviews**

A major priority for me is to provide the citizens of Argyle with an excellent and efficient staff operation. I am conducting one on one interviews with all staff to quickly gain insight on our operations. This is going well and I am roughly 50% through this work. Thus far, staff has been enthusiastic about sharing and opening a new chapter for Argyle. I am listening and learning.

**Outreach Efforts**

In my limited time since May 21, I have attended the Argyle Business Association, met with the Metroport Chamber Director, met with local bankers, small business owners and community group representatives, scheduled meetings with your newly established park advisory group leadership, and reviewed previous presentations to Council of key community groups. I am dedicated to get to know the lay of the land and I owe a thanks to the Mayor for his time for a tour and to all the leadership staff for reviews of key projects and priorities.

As you know our Town Secretary has coordinated for a retreat meeting for Council on June 11, I look forward to listening and discussing with Council at that time. Thanks to her for that work.

**Police Department Progress**

An effective Police Department shares a special bond between citizens and the PD due the mutual trust and respect necessary to safety and security in the community. It is clear to me from discussing with staff and citizens that a high level of appreciation and mutual respect are present in Argyle. The following is an update from PD:

| Project Name                           | Project Brief Description   | Weekly Update/Status/Next Steps  |
|--|---|--|
| Hire 17 <sup>th</sup> Officer          | Conditional job offer has been made to an officer with 8+ years’ experience at a State Department of Public Safety  | Awaiting psychological, medical, and polygraph testing when the applicant can complete these tasks. This will bring our agency to fully staffed.                                     |
| Complete “mini academy” with new hires | To ensure that new hires have an understanding of vital tasks necessary to succeed (such as building clearing, response to resistance, traffic stops, and field interviews) a one-week training block with department supervision is completed on the front end of the FTO process. | This training block is being completed this week and Monday of next week with new hires Adam Smith and Mark Barrett.   |
| Finish FY26 budget entry in NEOGOV     | Entry of budget line-item totals and justifications   | Majority of the budget is entered and remainder will be completed early next week.   |
| Prepare for Child Safety Fair          | Coordinating vendors, attractions and sponsors for Child Safety Fair event on June 7  | Vendors have been booked and majority of sponsorships have been secured. Awaiting follow through from a few sponsors and finalizing event map and logistics of the day of the event. |

**Public Works Department Progress**

It was a joy to meet with our hard-working field staff and administrative support. I met with Director Johnston over the course of my first days regarding key drainage, wastewater line, and roadway maintenance projects. Updates on those will come soon as we work with outside contractors and engineers. The following is an update from Public Works:

| Project Name                | Project brief Description  | Weekly Update/Status/Next Steps   |
|-----------------------------|--|---|
| Flag Removal                | Removed all flags from Hwy 377   | Flags are now being stored until the next use on July 4th   |
| Road Shoulder Repairs       | Road base was placed along roadway edges that had significant drops or general concern along Old Justin Rd, Harpole (west of RR) and Stonecrest. | We will monitor these areas after the next rains to check for settling and continue to identify future areas needing attention. |
| Wastewater Manhole Locating | Using Maps to locate (dig up, uncover, adjust) manhole lids that are in areas not regularly traveled.  | Continue to locate manholes until we have identified all.   |

**Community Development Updates**

I will note that catching up on Community Development in Argyle will be a process; I have the need to go back and review various existing Zoning Ordinances, Development Agreements and Plats. The Town Secretary and Town Attorney are helping the along with our Department Director. There are MDD and P&Z meetings posted for the coming week and I will be attending each. The following is an update from Community Development:

| Project Name                           | Project Brief Description  | Weekly Update/Status/Next Steps   |
|--|--|---|
| Argyle Landing Preconstruction meeting | Preconstruction Meeting to release construction of paving and utilities on the property  | A preconstruction meeting was held on Wednesday, May 28 <sup>th</sup> with Town staff, Centurion American, and their contractors to release the construction plans for Argyle Landing. Utility contractor AHR will begin work next week, followed by RPM the paving contractor. <b>The expected completion date for the infrastructure in Argyle Landing is March 2026.</b> |
| Heritage Planned Development District  | This PD is located on the SW corner of Robson Ranch Road and I35W. The developer for Heritage has requested a stakeholder meeting to discuss transportation issues at this intersection. | A stakeholder meeting has been scheduled for the week of June 9th with representatives from the Town of Argyle, City of Denton, Denton County, TXDOT, Hillwood, and 5054 Development (Heritage Tract), to discuss transportation challenges in the area and future expansion projects, such as I35W and frontage roads.   |
| Texas Health Breeze Medical Office     | This is a tenant finish out project located at 125 FM 407, Suite 110, Argyle, TX 76226   | The Certificate of Occupancy has been approved for this Texas Health Breeze location, in the same building as Branded   |

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|  |  | Bowls, Dallas West Dance Centre, and FAC Aesthetics.<br><br>Their ribbon cutting has been scheduled for <b>Tuesday, June 24<sup>th</sup> at 3:30pm.</b> |
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**Police Building/Town Center Project**

Progress continues on consultant selection. Several staff and I participated in a video call to select the top responding firms for both the planning and engineering specialties to serve the City in this effort. Interviews with the leading firms are being schedule for the coming two weeks. We are dedicated to bringing this project to a fruitful reality.